

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY,
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON

Monday, July 26, 2010

ROLL CALL

The Meeting was called to order by Ald Mikolajczak at 6:30 P.M. with the following answering “present” to roll call: Ald Mikolajczak, Ald Bartoshevich, Steve Vandervest and Jack Puetz.. Member Lohr absent and excused. Also Present: Mary Jo Lange

Proper open meeting statement was made at this time.

The minutes of the June 28, 2010 meeting were approved. Motion made by Puetz seconded by Vandervest to include the request by Board members for an update to the hiring of DPW personnel. All voted in favor.

NEW BUSINESS

1. **Discussion & Appropriate Action regarding the acceptance and disposal of electronic equipment – “ewaste”.** DPW director Lange informed the Board that on September 1, 2010 the DNR has banned the disposal of electronic waste in the regular garbage. Electronic waste is must be recycled. In an effort to comply with the new law and provide some sort of recycling service to the residents, the DPW researched the possibility of setting up collection containers at the Transfer Site. There is a company that will supply bins for the collection of electronic equipment and will pick it up at no charge. Motion made by Vandervest, seconded by Puetz to provide containers @ the transfer station to collect electronic material & to evaluate the cost, use and feasibility of the program after a year. Staff instructed to obtain and provide a contract from Materials Processing Co. to dispose of the e-waste for approval. All voted in favor.
2. **Discussion & Appropriate Action regarding the installation of a storm sewer system in the alley in the 3800 block of E. Squire Avenue.** Lange told the Board that a public storm sewer was installed through a private lot at 3828 E Squire about 70 years ago. The property owner is trying to sell the home and believes the storm sewer is leaking and causing foundation problems. The City televised the storm sewer and there were no defects however, the storm sewer is within 3’ of a home and it would be impossible to replace. The storm sewer is needed to drain the alley. The solution would be to install a storm sewer in the alley and connect it with a sewer in the street and abandon the sewer on private property. The cost is estimated to be about \$15,400 and there is money available in the Storm Water Utility account. Motion made by Puetz, seconded by Vandervest to proceed with the project. All voted in favor.
3. **Discussion & Appropriate Action regarding the installation of a median opening on Ramsey for Ramsey Woods (3210 E. Ramsey).** Ald Bartoshevich received a request to install a median opening to serve Ramsey Woods. The elderly living complex receives several emergency calls and the fire department is forced to go onto on-coming traffic. Lange reviewed the request and stated that a median opening could be installed on the eastern most driveway approach but not the westernmost. The cost would be between \$12,000 to \$15,000. Motion made by Ald Bartoshevich, seconded by Puetz to construct the median opening using road funds. All voted in favor.
4. **Review & Discussion regarding the 5-Year Street Improvement Plan.** Lange stated that a preliminary 5-year street improvement plan was included for the Board’s review. An alley & sidewalk plan will be included for discussion at the August meeting. Member Puetz questioned why Packard Avenue from Plankinton to the City’s north limits was not included. Lange stated that

she would evaluate the cost and try to work it into the plan. No action needed on this item at this time. It was for discussion only.

- 5. Discussion & Appropriate Action regarding the policy on alley paving/reconstruction.** Lange stated that the Department is receiving several complaints and requests to have alleys fixed. Lange stated that she will be evaluating all the alleys and putting them in a 5-year replacement program however, the policy and ordinance regarding the reconstruction of alleys states that the work is assessable to the abutting property owner. In the past several years the department has hired a contractor to replace several hundred feet of alley and paid for it through the road improvement fund. Lange stated that reconstruction of an alley should included review and design of the entire alley. This includes drainage, driveway approaches and a design plan. Lange asked the Board if they wanted to continue to use road funds in this manner. If that was the case, then more money would have to be appropriated to the road fund and the ordinance should be changed to reflect that decision. Board members agreed that the current assessment policy should remain and be utilized. The Board also asked Lange to formulate an alley reconstruction plan. No action taken
- 6. Discussion on the Department of Public Works Personnel Needs.** Lange stated that a training session involving the City's liability insurance company, department heads and members of the Civil Service and Police /Fire Commission met to discuss the dos & don't of hiring. Lange stated that the process will be changed somewhat to provide Civil Service with more qualified candidates. The ad should be going out in the next several weeks and she will be asking to interview at least 15-20 candidates since there are indications that there will be at least two more retirements at the end of this year. The hope is to have at least two new employees by November.
- 7. Update on July's extensive rainfall events – flooding & sanitary bypassing.** Lange gave the Board a brief on the events that took place on July 22, 2010.

Request for Future Items

- Members Puetz asked if the agenda and packets could be received 3 to 4 days ahead of the meeting.

Motion to adjourn made by Vandervest, seconded by Mikolajczak.

Joe Mikolajczak/s/

Chairman, Board of Public Works